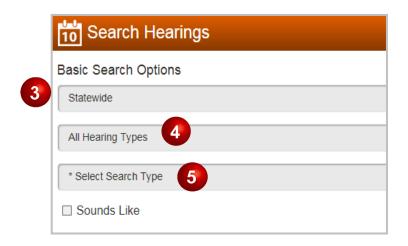


skills, tools, and knowledge on our way to a paperless court

Searching for Hearings in New MGA

How do I search for Hearings in New MGA?

- 1. Log into New MGA.
- 2. Go to the **Search Hearings** Section.
- 3. Select the Location.
- 4. Select All Hearing Types.
- 5. Select the **Search Type**. You can search by:
 - Case Number
 - Party Name
 - Business Name
 - Attorney Name or Bar Number
 - Judicial Officer





When searching by Party Name in the Search Hearings section, you have the option of using the Sounds Like box. Using the Sounds Like box will return results with various spellings of the name.

- 6. Enter the Hearing Date range.
- 7. Click Submit.
- The Search Results display. Click the Calendar View icon to view the Calendar.
- The Calendar displays. The Calendar can be viewed monthly, weekly or daily. To go back to the list view, click the list view icon.



If you do not see the hearings listed, check the calendar month at the top of the calendar and make sure it is open to the correct month, week or day.

